


OFFICER DELEGATED DECISIONS FORM

State the Delegated Authority that you are relying on in order to make this decision: e.g. specific (identified in constitution) or general
Delegation from the Mayor to the Chief Executive as follows: <i>I authorise the Chief Executive of the Council, or any officer nominated by the Chief Executive as his Deputy in this regard, to make Executive decisions of a policy, financial and operational nature in response to the Covid-19 emergency</i>
Subject of decision: e.g. freehold disposal of land (16K-149K), contract extension, new policy
Delivery of an employee wide Flu vaccination programme for employees who do not meet NHS eligibility criteria.
Text of decision: e.g. can include monies received by the Council, list any terms agreed, brief summary of the policy – Do not include any confidential information.
Test and Trace Funding will be utilised to support the ongoing efforts to minimise the impact of Covid-19; through an anticipated reduction in flu cases, we will minimise requirements for tests for flu symptoms mimicking Covid-19, increased immunisation should reduce medical support/admissions required. In turn supporting the capacity and resources of health services to meet the demands Covid-19 presents. A maximum of 1550 Flu vaccines will be purchased, the programme will be demand led to minimise risk of waste.
Reason for decision: e.g. benefits, new legislation requires a policy, review of opening hours, non- key decision, outside of agreed budget framework
In our local population less than 50% of the individuals within a clinical risk group (excluding over 65's) access their free flu vaccine. This is a significant percentage of the local population, who we know are also at a higher risk of contracting Covid-19 and subsequently requiring medical support. Approximately 70 % of our employees live in Middlesbrough; it is proposed that by increasing the vaccine numbers available and opening up the offer to a greater number of employees, it will help to support our local health and social care services and reduce the anticipated strain. The approved scheme will protect a significant number of employees but also help to protect residents within the at risk groups. A significant number of whom receive care and support from our front line workers, if our employees are immunised they will be less likely to contract the flu virus and transmit to our vulnerable service users. An increase in the number of employees vaccinated will bring organisational benefits; specifically a decrease in the cost of days lost to absence and a reduction in the number of employees who are required to self-isolate due to illness/symptoms which mimic Covid-19.
Other options considered (if any)
None
Has an Impact Assessment been completed Yes/No – if yes please attach to

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the decision.
Equality Impact Assessment has been completed – see attached.
Declarations of Interest by any member or relevant local government body
None
Who have you consulted as part of the decision making process e.g. Head of Service, Executive Member, Community Association, Surveyor?
The Gold Command Group for our local authority and our Public health colleagues.
Date of decision
28 th September 2020
Service area
Human Resources/Public Health
Name of Delegated Officer making decision - i.e. Officer who is designated the power in the Constitution
Tony Parkinson
Name of the Officer making the decision – if power has been sub-delegated to another Officer.
List of background papers (do not list if contain exempt/confidential information)
EIA Covid Grant Allocation Form
Signed:  Tony Parkinson Dated: 28th September 2020